

Budget Planning Schedule

Institutional Schedule Executive Team	Division/Unit Schedule Index Managers
June June 30 – end of fiscal year	June Monthly index reconciliation by the 15th
July Mid July- Banner closes Close the FY	July Monthly index reconciliation by the 15th
Review strategic plan	August Revenue planning assumptions developed Monthly index reconciliation by the 15th Review/update strategic plan for units
September Capital planning monthly meeting Course fee reports ran and distributed to Chair	September Monthly index reconciliation by the 15th Begin review of last FY performance CBO sends last FY budget to index managers

